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# US Environmental Protection Agency

# LA Hurricane Response

## ESF 10 Oil and Hazardous Materials Response

## Incident Command Post

**LDEQ South Eastern Regional Office**

**201 Evans Rd. Bldg 4 Ste 420**

**Harahan, LA 70123**

**August 25, 2006**

**/s/**

# Nancy Jones

## EPA Incident Commander

USCG Incident Commander

**/s/**

# Dwight Bradshaw

**LDEQ Incident Commander**

# **2006 HURRICANE EVACUATION PLAN**

## **Goal:**

To provide an orderly, safe, and timely evacuation of Unified Command staff members from the Incident Command Post (ICP) Harahan, LA, and outlying operations in the event of a hurricane hitting on or near the Louisiana coastline.

## **Objectives:**

- Maintain constant information flow among Command and General Staff and all forward operations so everyone is fully aware of weather situation and implementation phases of this plan
- Provide inland hotel accommodations or public shelter
- Insure emergency food and water are available until arrival at a shelter or the emergency passes

## **Assumptions:**

- Katrina operations will be suspended
- Inland lodging will be limited due to displaced people from previous hurricanes and current evacuation
- Competition will be great for departing flights
- Highways will be crowded and gasoline in short supply
- Sufficient radios and cell phones will be available to coordinate the evacuation
- Technical assistance contractors in the field will be able to evacuate without significant assistance
- Timelines are based on projected sustained winds of greater than 20 mph associated with a tropical system expected in Mississippi River delta area. The timelines referenced in this evacuation plan precede the hurricane's projected landfall
- This plan applies to USEPA, cooperating agencies and contractor personnel that normally work in the ICP Harahan, LA, and forward field operations
- National Logistics BPA will address resources, operational equipment, and functionality of pre-deployment for new incident

## **Considerations:**

- The ICP is located in part of the LDEQ South Eastern Regional Office (SERO), Harahan, LA
- Approximately 20 personnel are housed in hotels in the New Orleans area
- There is an unusual amount of debris as a result of Hurricanes Katrina and Rita which makes the potential hazard much greater

**The following positions are deemed ESSENTIAL and will be required to stand down at the designated location:**

EPA Incident Commander	HHW/Collection Group Sup
LDEQ Incident Commander	START Incident Commander
USCG Incident Commander	START Ops Chief
Logistics Section Chief	START Planning Chief
Public Information Officer	START Core R6 Response Team (2)
Liaison Officer	

**The following positions are deemed CRITICAL and will be evacuated to the Dallas area:**

EPA Documentation Unit Leader  
START Environmental Unit Manager & Staff (1)  
START GIS Team Leader & Staff (1)  
START Situation Unit Leader & Staff (1)  
SAIC Asst .Documentation Unit Leader & Staff (1)

**The following color coding will be used to determine critical decision points and implementation timelines to insure an orderly, safe and timely evacuation:**

**CODE RED                      “SEVERE”                      3 DAYS OUT**

**CODE ORANGE                      “HIGH”                      4 DAYS OUT**

**CODE YELLOW                      “ELEVATED”                      5 DAYS OUT**

**CODE BLUE                      “GUARDED”                      7 DAYS OUT**

**CODE GREEN                      “LOW”                      June 1 – Nov 1, 2006**

**(Note: Code Green is the minimal condition during the hurricane season)**

**The following actions will take place during CODE GREEN.**

**JUNE 1, 2006 - NOVEMBER 1, 2006**

Planning:

- Provide and post weather systems tracking map
- Track weather systems as they occur

## **The following actions will take place during CODE BLUE.**

### **Day 7-prior to landfall in the Gulf region:**

#### **Command Staff:**

- Review evacuation plans for response sites within the outlying parishes

#### **Logistics:**

- Confirm with evacuation site at LDEQ, Baton Rouge and Dallas Regional Office
- Initiate pre-negotiated shelter and temporary ICP arrangements
- Ensure all GOVs are fueled and ready in the event of an evacuation

#### **NOAA:**

- Provide updates as available from NOAA/National Weather service on projected storm paths and probable impacts
- Provide estimates of storm surge and tidal impacts for the response sites

#### **Operations:**

- Provide daily communication with weather updates to all field personnel
- Confirm/validate equipment list and personnel counts at staging areas

#### **Planning:**

- Secure GIS maps to track storm
- Daily tracking begins with periodic reporting to the Command & General staff

#### **Resource Unit:**

- Develop/confirm list of rental vehicles belonging to assigned personnel
- Compile list of non-essential personnel
- Confirm which cooperating agency and contractor personnel that the ICP will be evacuated
- Compile and validate Essential/Non-essential/Critical personnel rosters for all personnel

## **The following actions will take place during CODE YELLOW.**

### **Day 5 prior to landfall in the Gulf region:**

#### **All Personnel:**

- Identify packing needs in the event of an evacuation
- Ensure all POVs and rental vehicles are fueled and ready in the event of an evacuation
- Prepare personal goods for evacuation
- Secure copy of latest IAP
- Non-essential personnel begin to make travel arrangements for demobilization

#### **Command Staff:**

- Will hold a special meeting to update all hands on the weather situation
- Make decision to reduce operations in the field, secure pads, manifest and dispose of collection material

#### **Logistics:**

- Food and water staged at ICP
- Ensure all GOVs are fueled and ready in the event of an evacuation
- Confirm list of personnel assigned to drive GOV evacuation vehicles
  - Logistics Section Chief
  - Finance Section Chief
- Support Branch begins nightly backup of all data

#### **Operations:**

- Reduce operations
- Monitor implementation of response site evacuation plans

#### **Planning:**

- Determine need to evacuate ICP & staging areas based on prediction provided by NOAA; provide recommendation to Incident Commander
- Confirm and document all Essential and Critical personnel have available transportation to evacuation site

## **The following actions will take place during CODE ORANGE.**

### **DAY 4–prior to landfall in the Gulf region:**

#### **All Personnel:**

- If the decision is made to evacuate, all non-essential personnel from field operation, coastal zone response sites and non-essential personnel from the ICP will de-mob and go home

#### **Command Staff:**

- Incident Command will make a decision to evacuate ICP and critical field operation personnel or to shelter them in place

#### **Logistics:**

- Confirm with Evacuation Sites and provide estimated time for arrival
- Load GOV's

#### **Liaison /PIO:**

- Notify stakeholders of the evacuation
- Verify stakeholders contact information to bring to the evacuation sites in order to provide coordination of post-storm remobilization

#### **Operations:**

- Direct field operations personnel in the various parishes to demobilize, evacuate, or return to ICP for shelter in place

#### **Planning:**

- Provide directions to designated essential and critical personnel to the Baton Rouge or Dallas evacuation location Include POC names and phone numbers at the site.
- Provide list of all evacuees to include phone numbers.
- Notify the Region 6 Regional Response Center, 1445 Ross Avenue, Dallas, TX 75202 Ph. (214) 665-9700 Fax (214) 665-9718

**Note: All members must follow the designated route of travel to Baton Rouge, LA or Dallas, TX**

## **The following actions will take place during CODE RED.**

### **DAY 3—prior to landfall in the Gulf region:**

#### Command Staff:

- Based on storm prediction provided by NOAA, the Incident Command will make a decision to evacuate remaining personnel from the ICP to the LDEQ Building located at 602 North 5<sup>th</sup> Street, Baton Rouge or shelter in place

#### Logistics:

- Support Branch Director will ensure safe transport of data tape backups and secure the EPA network
- Designated GOV drivers depart after ensuring that
  - All employees and vehicles are away
  - ICP is locked and secured
  - Immediately upon departure notify RRC of the final implementation of the evacuation